

TA Training
Wednesday, August 19
8:30 to 4:00

Dear New TAs,

We are pleased to offer a one-day TA Training to help you prepare for your teaching duties for the fall semester! Some of you will be teaching completely remotely, and some in a hybrid course that will have in-person and virtual meetings. Our training is designed to both introduce you to good pedagogical practices regardless of the medium in which you are teaching, and to technological tools that will help you create a high-quality educational experience for your students.

We deeply prefer to meet in person so that you can practice these skills with new colleagues. However, due to the pandemic, we need to offer this training virtually. Please read below to learn more about the plans for the day.

We will offer five live [Zoom sessions](#) on **Wednesday, August 19th from 8:30 to 4:00** with breaks of 30 minutes in between each session and one hour for lunch. The sessions are:

- 1) Introduction and Welcome: Preparing to Teach in Fall 2020**
- 2) Overview of Instructional Technology: Course Site and Zoom**
- 3) Pedagogy and Classroom Best Practices**
- 4) Authentic Assessment**
- 5) Creating an Inclusive, Equitable and Harassment-free Learning Environment**

Please review the schedule that includes videos and documents that we'd like you to review prior to the training. This material was created by our [Center for Innovation in Teaching Learning](#) featuring Lehigh University faculty and staff. We know this is a lot of information to digest but we believe the live Zoom sessions will be more meaningful if you orient yourself in advance.

Please note that we will take attendance during each session. This is a requirement from your departments. During the Zoom sessions, we'll post a link to a spreadsheet with your name and department and ask you to indicate your attendance there.

We look forward to seeing you next week. Please don't hesitate to contact me with questions.

You can also [access the schedule and preparation materials](#) on the Graduate Life website.

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